



County of Los Angeles
CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

January 29, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California

Dear Supervisors:

**FIRE DEPARTMENT:
NEW AVALON LIFEGUARD/PARAMEDIC STATION PROJECT
REJECT ALL CONSTRUCTION BIDS, AND READVERTISE
PLANS AND SPECIFICATIONS F0007; C.P. 69488
(FOURTH DISTRICT) (3-VOTES)**

**JOINT RECOMMENDATION WITH THE FIRE CHIEF THAT YOUR BOARD, ACTING AS
THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF
LOS ANGELES COUNTY:**

1. Reject all construction bids received on November 6, 2007, for proposed New Avalon Lifeguard/Paramedic Station Project.
2. Instruct the Executive Officer to readvertise for bids to be received and opened on February 26, 2008, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
3. Authorize the Fire Chief of the Consolidated Fire Protection District (the Fire District) to revise and execute necessary and appropriate changes to the plans and specifications, including issuing appropriate addenda, as required prior to the closing time for bids provided such changes do not increase the estimated cost of construction.
4. Authorize the Fire Chief to extend the bid period at his discretion by a maximum of three weeks by publishing an amendment to the Notice Inviting Bids.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

5. Authorize the Fire Chief to receive bids at 900 S. Fremont Avenue, Alhambra, CA 91803, on the date and time prescribed on the Notice Inviting Bids, on behalf of the Board of Supervisors.
6. Authorize the Fire Chief to execute a consultant services agreement with the apparent lowest responsible and responsive bidder to prepare a baseline construction schedule that conforms to the applicable contract and bid specifications for a fee not-to-exceed \$5,000 funded by existing project funds and to establish the effective date following Board approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will allow the Fire Department to reject the bid received under the original solicitation, readvertise the project, and obtain bids for the construction of the New Avalon Lifeguard/Paramedic Station project.

On October 9, 2007, your Board, acting as the governing body of the Consolidated Fire Protection District, adopted plans and specifications for the New Avalon Lifeguard/Paramedic Station and instructed the Executive Officer to advertise for bids. On November 6, 2007, one bid was received. The bid of \$5,394,000 exceeded the project construction budget by \$2,744,000, which is more than 50 percent of the approved project amount, and the recommendation to reject all bids and re-advertise is made on that basis.

On September 12, 2006, your Board accepted the donated parcel from the City of Avalon and acting as the responsible agency under the California Environmental Quality Act, certified the Amended Mitigated Negative Declaration.

The proposed project is a two-story, 7,005 square foot lifeguard/paramedic station which consists of a two-bay apparatus area for housing a paramedic truck, a utility vehicle and watercraft trailers; an office with storage rooms; a reception area, with a public ADA restroom; living quarters to include a kitchen, a living/dining room; and dormitories for up to eight shift personnel. The architectural plan conforms to the Fire District's New Station Prototype design/construction specifications adopted in 1999 and complies with ADA and State Health and Safety requirements.

The plans and specifications for the proposed project are now complete, and the City has issued permits for the project. The Fire District is recommending that your Board advertise for construction bids to implement the proposed project which will improve ocean lifeguard and emergency medical services to the constituents of the City of Avalon. The Fire District anticipates returning to your Board with a recommendation to award a construction contract in April 2008.

Sustainable Design Program

The project will support your Board's Sustainable Design Program through the use of a light-colored roof finish to prevent heat gain through the roof membrane, high wall insulation in 12" thick exterior walls to help regulate building temperature, operable windows throughout the building to allow users the ability to cool the building without mechanical systems, high efficiency mechanical equipment and high efficiency lighting fixtures to promote energy efficiency, and use of low-flow plumbing fixtures to promote water use efficiency.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Completion of the proposed project complies with the County's Strategic Plan Goal of Service Excellence to better provide ocean lifeguard and emergency medical services to the City of Avalon.

FISCAL IMPACT

The estimated construction cost for this project is \$2,915,000 and includes an estimated base contract of \$2,650,000 and a ten percent change order fund of \$265,000. The total project cost estimate for the New Avalon Lifeguard/Paramedic Station Project is \$3,898,000. The Project Schedule and Budget Summary are detailed in Enclosure B.

The proposed project is funded by the Fourth Supervisorial District's Various Capital Improvements funds (CP 77046).

There is no impact to net County cost.

OPERATING BUDGET IMPACT

Following construction of the proposed lifeguard/paramedic station, the Fire District anticipates incurring start-up costs of \$42,000 for furniture and other equipment. On-going annual operating costs for the proposed new lifeguard/paramedic station are estimated at \$10,800, which is \$26,400 less than current operating costs for lifeguard/paramedic operations that are currently being provided to the City of Avalon. In accordance with the renegotiated Services Agreement between the City and the Fire District, which was approved by your Board on September 13, 2005, the Fire District is reimbursed 100 percent of the beach lifeguard costs, and due to paramedic and rescue boat regional responsibility outside the City's boundaries, the City funds 30 percent of the total cost (S&EB plus overhead) for the Paramedic Baywatch Avalon program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The plans and specifications will be on file at the Department of Public Works, 900 S. Fremont Avenue, Alhambra, CA 91803, where interested persons may examine them. Should copies be desired, they may be obtained from the above address.

The consultant services agreement for preparation of the baseline construction schedule is approved as to form by the County Counsel.

Upon your Board's authorization to award a construction contract, a standard contract in the form previously approved by County Counsel will be executed between the Fire District and the apparent lowest responsive and responsible bidder. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract, if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees and shall require each subcontractor to notify its employees about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

As required by your Board, the project cost includes one percent of design and construction costs to be allocated to the Civic Art Fund per your Board's Civic Art policy adopted on December 7, 2004.

Bidders will be required to show full compliance with Los Angeles Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil

litigations history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

ENVIRONMENTAL DOCUMENTATION

In accordance with the provisions of the California Environmental CEQA and the County Environmental Reporting Procedures and Guidelines, an Amended Mitigated Negative Declaration (AMND) was prepared by the lead agency, the Planning Department of the City of Avalon, and made available for public comment from April 7, 2006 through April 28, 2006. The approving agency, the Avalon City Council, held a public hearing on the proposed project on May 2, 2006 and determined that the project with the proposed mitigation measures, will not have a significant effect on the environment. The City sent a Notice of Determination (NOD) to the Los Angeles County Clerk, and the NOD was filed November 30, 2006. No challenge to the City's determination was received from the public.

On September 12, 2006, your Board accepted from the City of Avalon the conveyance of the real property for the site of the new lifeguard/paramedic station, and as part of that action accepting the conveyance, your Board, acting as a responsible agency, reviewed and considered the AMND adopted by the City of Avalon, determined that AMND adequately addressed the environmental impacts of the project, and adopted the AMND.

On October 9, 2007, your Board found that the New Avalon Lifeguard/Paramedic Station project will not have a significant effect on the environment, certified that the Board independently considered and reached its own conclusions regarding the environmental effects of the proposed project, and approved the Amended Mitigated Negative Declaration for this purpose.

CONTRACTING PROCESS

Advertising for construction bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure A). Following receipt of bids, the Fire District will return to your Board to request award of a construction contract award, tentatively scheduled for April 1, 2008.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" website.

The District has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this construction contract, as this contract is for non-Proposition A services.

The Honorable Board of Supervisors
January 29, 2008
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Participation by Communities Business Enterprises (CBE) in the project will be encouraged through the CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

The apparent lowest bidder must prepare a baseline construction schedule that conforms to the Fire District's schedule specification before a construction contract is awarded. Bid specifications provide that if the apparent lowest bidder fails to complete an acceptable schedule, the Fire Chief may return to your Board to recommend that the bidder be determined non-responsible and recommend awarding the construction contract to the next lowest bidder that produces an acceptable baseline schedule.

IMPACT ON CURRENT SERVICES

There will be no negative impact on current County services or projects during or after construction. Lifeguard and paramedic services will continue uninterrupted in the City of Avalon during construction.

CONCLUSION

Please return one adopted copy of this letter to my office, and one adopted copy to the Fire District.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer



P. MICHAEL FREEMAN
Fire Chief

WTF:PMF:DL
JSE:DJT:SW:z

Enclosures

c: Executive Officer
County Counsel
Department of Public Services
Office of Affirmative Action

ENCLOSURE A

**NEW AVALON LIFEGUARD/PARAMEDIC STATION PROJECT
APPROVE PLANS AND SPECIFICATIONS AND ADVERTISE FOR BIDS
SPECS. F0007; C.P. 69488**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code, Section 20125, you may publish once a week for two weeks in a weekly newspaper, or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

OFFICIAL NOTICE INVITING BIDS

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

| <u>SD</u> | <u>SPECS</u> | <u>PROJECT</u> | <u>BID DOC FEE</u> | <u>DATE OF BID OPENING</u> |
|------------------|---------------------|--|---------------------------|---------------------------------------|
| 4 | F0007 | New Avalon Lifeguard/ Paramedic Station | \$75 | 02/26/08 |

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, 1st Floor, 900 South Fremont Avenue, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office no later than 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11:00 a.m. on this date in the Architectural and Engineering Conference Room, 8th Floor, 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a B license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

The Department of Public Works will hold a **MANDATORY** pre-bid conference at 11:00 a.m. on February 12, 2008, at the project site located at 440 Avalon Canyon Road in the City of Avalon, Catalina Island, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further information, please contact Ms. Kathleen Gandara with Public Works Project Management Team at (626) 458-2566.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, the Department can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 S. Fremont Ave.), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 S. Ave. Fremont), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de Lunes a Jueves de las 7:00 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated August 15, 2006.

Specs. F0007 SACHI A. HAMAI, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES

ENCLOSURE B

**NEW AVALON LIFEGUARD/PARAMEDIC STATION PROJECT
APPROVE PLANS AND SPECIFICATIONS AND ADVERTISE FOR BIDS
SPECS. F0007; C.P. 69488**

I. PROJECT SCHEDULE

| Project Activity | Scheduled Completion Date |
|-----------------------------------|--------------------------------------|
| Project Needs Assessment * | 12/04 |
| Project Feasibility * | 04/20/05 |
| Project Program * | 07/20/05 |
| Design | |
| Construction Document Submittal * | 06/15/06 |
| Jurisdictional Approval* | 07/15/06 |
| Construction Bid and Award | 04/01/08 |
| Construction | |
| Substantial Completion | 03/09 |
| Project Acceptance | 04/09 |

*Indicates completed activities.

II. PROJECT BUDGET SUMMARY

| Budget Category | Proposed Project Budget |
|---|-------------------------|
| Construction | |
| (a) Base Construction | \$ 2,650,000 |
| (b) Change Order Fund | \$ 265,000 |
| (c) Unforeseen Conditions | \$ 25,000 |
| (d) Civic Art | \$ 39,000 |
| Subtotal | \$ 2,979,000 |
| Equipment | |
| (a) Telecommunications | \$ 60,000 |
| (b) Utility Connection Fee | \$ 25,000 |
| Subtotal | \$ 85,000 |
| Design | |
| (a) Plans and Specifications | \$ 231,000 |
| (b) Construction Administration | \$ 127,000 |
| (c) LEED Certification | \$ 17,000 |
| Subtotal | \$ 375,000 |
| Consultant Services | |
| (a) Special Inspection | \$ 45,000 |
| (b) Project Management | \$ 146,000 |
| (c) Special Studies Archeo/ Paleo | \$ 12,000 |
| Subtotal | \$ 203,000 |
| Jurisdictional Review and Plan Check | \$ 29,000 |
| County Services: | |
| (a) Affirmative Action | \$ 13,000 |
| (b) Department of Public Works –Contract Administration | \$ 22,000 |
| (c) LACoFD – PM Services | \$ 192,000 |
| Subtotal | \$ 227,000 |
| TOTAL | \$ 3,898,000 |

ENCLOSURE A

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PRE-BID CONFERENCE

The Department of Public Works will hold a MANDATORY pre-bid conference at 11:00 a.m. on February 19, 2008, at the project site located at 440 Avalon Canyon Road in the City of Avalon, Catalina Island, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further information, please contact Ms. Kathleen Gandara with Public Works Project Management Team at (626) 458-2566.

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